The ten-minute Monday review

Four useful questions for a short weekly conversation.

Once a week, a service lead and the relevant owner review just these four questions:

1. What was confirmed since our last conversation?

2. What matters for resident safety or service continuity right now?

3. Which single next decision is preventing progress?

4. Who owns it, and when will we check again?

If there is no material change, say so. Keep the record current. The editorial programme will publish updates when new information genuinely changes the decision; it will not manufacture extra tasks to fill the calendar.